



HOTLINE

PRINCETON PLASMA PHYSICS LABORATORY

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February 7, 1980

ORGANIZATIONAL CHANGES ANNOUNCED

PPL Director Mel Gottlieb has announced a number of important organizational changes and promotions within the Laboratory:

Harold Furth has been named **Program Director**. He will have responsibility for the scientific and technical program of the Laboratory. He will continue as Chairman of the Laboratory Program Committee and will, in the absence of the Laboratory Director, be Acting Laboratory Director.

Paul Reardon has been named **Associate Director and Head of the Technology Department**. The Technology Department responsibilities were announced some time ago; however, the implementation was delayed due to TFTR needs. He will also be Chairman of a new Laboratory Technical Operations Committee.

Richard Rossi has been named **Associate Director** and will continue as **Head of the Administration Department**. This new title reflects his increased involvement in many aspects of Laboratory management. He will continue as Chairman of the Laboratory Administrative Operations Committee.

Paul Rutherford has been named **Associate Director and Head of the Research Department** with responsibilities for the Theoretical and Experimental Divisions and for the newly established Applied Physics Division.

Thomas Stix has been named **Associate Director for Academic Affairs**, affirming the importance of this area.

Mary Shoaf has joined the Director's Office as **Assistant Director**.

Dale Meade has been named **Head of the Experimental Division** with responsibilities that include the TFTR experimental work.

Francis Perkins has been named **Head of the Theoretical Division**.

John Schmidt has been named **Head of the Division of Applied Physics**, a new division within the Research Department.

Robert Sheldon has been named **Head of the new Program Management Division** within the Technology Department.

Ellis Simon has been named **Head of the newly established New Projects Office** within the Technology Department.

Other senior level appointments are anticipated in the near future. A new organizational chart is on page 3.

BENEFIT PROFILES

Within the next few weeks, each Princeton University employee will receive a benefit profile in the mail. This is an individual profile, describing all benefits (i.e. medical, insurance, retirement, vacations) held by the employee. In March, special seminars will be held on Main Campus to introduce the benefit profile. We at PPL will have our own seminars, conducted by Larry Tuzzo. All employees will be informed of the attendance schedule. Any questions concerning these profiles should be directed to Eleanor Schmitt (ext. 2035) or Mary Jones (ext. 2040) in the Personnel department.

UPCOMING EVENTS

An **Orientation Program** for new employees is scheduled for Tuesday, **February 12**. The joint University/Laboratory program will begin at 8:45 a.m. in the Convocation Room (C217) of the Engineering Quadrangle. The morning session, entitled "The Nature of the University," will be presented by university faculty, administrators and students. The afternoon session, beginning at 1:30 p.m. in Sayre Hall auditorium will present an overview of PPL, its purposes, future and relationship with the University. Opportunity will be provided in the afternoon for employees to have questions answered on benefits, policies and procedures. The program will end with a tour of the Laboratory. Questions can be directed to Rosemary Benson on ext. 2041.

The fourth **Fusion Technology Symposium** will be held Thursday, **February 28** at 4:00 p.m. in Sayre Hall auditorium. Don Grove, Deputy Manager, TFTR Program, will speak on the status of TFTR design and engineering.

FOR STOCKROOM USERS

If you find that the stockroom is not carrying the items that you need or if quantities of items are insufficient, tell the **STOCKROOM USERS COMMITTEE**. If you don't, the situation cannot improve.

The Stockroom Users Committee was formed in 1976 to serve as an interface between stockroom management and users. The committee is chaired by Jerry Newton, with Jean Henderson serving as Vice-Chairperson and Paul McCann as Secretary. Members are: R. Bitzer, W. Cary, A. Chaykowsky, V. Corso, A. Feldman, J. Frankenberg, N. Greenough, G. Katona, R. Majeski, J. Mayercak, K. Michalowski, L. Trainor and W.A. Rutkowski. Suggestions for stockroom improvements should be forwarded to committee representatives.

Holders of **stockroom catalogues** are reminded that catalogues showing 8-digit part numbers are out of date and should be discarded. New catalogues are being issued as they are developed. The electrical catalogue is now available; the electronic catalogue should be out early in February. Anyone wanting a copy of these or future catalogues should call Lucinda Trainor on ext. 3478.

The **Plant Maintenance Department** covers your needs from A to Z (see list below). For friendly, efficient service please call the Maintenance Control Center at Extension 3092.

- A Air Conditioning
- B Ballasts, Bathrooms, Bulletin Boards
- C Carpentry, Carpets, Cleaning
- D Drafting, Doors, Desktop Bookshelves
- E Electrical, Engines, Elbow Grease
- F Fluorescent Lighting, Fans, Faucets
- G General Maintenance, Good Work
- H Hauling, Halon Systems, Heating
- I Instruments, Information
- J Janitorial, Joints
- K Kitchens, Keys, Knobs
- L Ladies Rooms, Locksmith
- M Material Handling, Men's Rooms, Mail Boxes
- N Nice Work, Name Plates
- O Office Renovation, Outages
- P Plumbing, Painting, Plans
- Q Quick Service, Quotations
- R Refrigeration, Roofs, Renovating
- S Service, Signs, Sewers
- T Tiles, Toilets
- U Utilities
- V Valves, Ventilation
- W Welding, Water, Wire Partitions
- X (E)xcellent Work, (E)xterminators
- Y Your Problems, Yard Work
- Z Zealous Workers

Plus a host of others.

JANITORIAL DAY CREW

The PPL Janitorial Staff is pleased to announce that there is a cleaning crew working daily at C-Site, effective January 21. Most of the office cleaning janitors have been changed to days so they may become more aware of the cleaning needs of the PPL employees. This change is also seen as an energy-saving measure, since the performance of these duties will not require any additional lighting. The immediate supervision for the day staff is provided by Mr. Jerry Williams as the lead janitor. The Janitorial Staff is available for service and special requests by calling the Plant Operations Office at ext. 3092.

The PPL Hotline is issued by the Princeton University Plasma Physics Laboratory, a research facility supported by the U.S. Department of Energy. Correspondence should be directed to PPL Communications Office, Aero Lab, James Forrestal Campus.

ASSOC. DIR. FOR
ACADEMIC AFFAIRS

T. STIX

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DIRECTOR M. GOTTLIEB

PROGRAM DIRECTOR H. FURTH

ASSOC. DIRECTORS

R. ROSSI

P. REARDON

P. RUTHERFORD

ASSISTANT DIRECTORS

M. SHOAF

E. TANNER

C. HOWARD

ASSISTANT DIR.
FOR BUDGET

(TO BE NAMED)

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GRUMMAN

J. FRENCH/
E. STERN

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